



EXECUTIVE COMMITTEE MEETING MINUTES

Friday, July 10, 2009
Room 556, Bloustein School
2:00 PM

In Attendance: John Reiser, Maura McManimon Fennessy, Courtenay Mercer, Michele Alonso, Amy Sarrinikolaou, Bob Cotter, Chuck Latini, Katharine Otto

Speakerphone: Eric Powers, Zunilda Rodriguez, Eric Snyder, Andrew Levecchia, Jeff Wilkerson, Debbie Lawlor

Absent: Carlos Rodriguez, Bill Purdie, Vito Gallo, Rebecca Hersh, Louis Joyce, Ray Thomczak

Approval of agenda

Agenda of Jul 10, 2009
The agenda was approved.

Approval of minutes

Minutes of March 20, 2009 and May 15, 2009
Eric Snyder made a motion to approve both sets, Chuck seconded; all were in favor.

Issue reports:

- Complete Guide to Planning in NJ Update

Courtenay proposed to hire a consultant to do final editing of the document. Most of the chapters are written. She would like to get the document finished by the end of the year. Courtenay proposed not to exceed \$2,500 (\$45/hr) to hire editors (excluding printing costs). Eric Snyder made the motion to accept and Chuck seconded, all were in favor.

- Special Meeting to discuss 2010 Budget

Courtenay let the committee know that she would like to hold a special meeting via a conference call in August to discuss the budget, so that the committee is prepared to adopt the budget in September.

Committee/Office reports:

President	Courtenay Mercer
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The Bylaws amendment went out. Unfortunately there is no time for public comment. A Chapter member questioned why the newsletter editor got a vote. The Executive Committee agreed that the newsletter editor is given a significant load of responsibility not to have a vote.

It was announced that Michael Levine is retiring by the end of Courtenay's term, after 10 years of service to the Chapter! Courtenay suggested that the Chapter hire an Executive Director part-time to replace Michael to handle with fundraising. The Executive Committee formed a sub-committee including Eric S., Chuck, Maura, John R. and Michael, to start thinking about this new position and its responsibilities. The sub comm. should form some conclusions for the January 2010 meeting.

Courtenay proposed to appoint Jay Corbalis as the new Legislative Chair. Jay is a policy analyst for NJ Future and has experience in planning legislation. Bob Cotter made the motion to approve, John R. seconded, all were in favor.

Courtenay needs content from everybody for the new webpage.

APANJ is partnering with Leadership NJ for an event on Aug 5, and also working with NJ Historic Trust for their March 2010 event.

We may start a lending library of the webinar CD's that the Chapter purchased to our members. Chuck will help develop a policy for a lending library.

The Infrastructure Policy Forum was held and it was successful.

First Vice President Debbie Lawlor

FAICP nominations are due. Debbie nominates Brent Barnes. Eric Snyder made the motion to nominate Brent Barnes for FAICP, and Bob seconded; all were in favor.

Second Vice President Eric Powers

He is preparing an outline for the 2009 Annual Report. Deadline for content will be in September.

Secretary and Acting 2nd PDO Amy Sarrinikolaou

She is revising the PP practice exams. Thanks to the authors of the Guide that helped. She is busy fielding email inquiries about the exams.

Treasurer John Reiser

John prepared a budget summary and discussed with the committee. We need independent auditing of the chapter. The new bylaws require a financial procedures manual to help with the transition of the treasurer.

Redevelopment Committee Robert Cotter

Bob and authors of the Redevelopment Handbook met with NJDCA. DCA will fund the handbook. Hopefully it will go to print by Summer 2010

Young Planners Group Committee (pending) Zunilda Rodriguez

The YPG event was successful with about 25 people attending. There is much interest to have monthly events.

Diversity Committee (pending) Jeff Wilkerson

He expects to go "live" with his committee in September. He hopes to submit a session for the conference.

Professional Development Officer Chuck Latini

Chuck is busy working on the CM calendar. He would like to send an E-Blast reminding members of the 12-31 deadline to get your CM credits. The Green Building Council wants to do a joint event with the Chapter at their venue sometime in December. Bob volunteered to do a walking tour in Jersey City on August 20.

Chapter Administrator	Michael Levine
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Chapter membership is strong with 1,053 members as of today, highest since 12 months. 988 members are on the Chapter list-serve. Webhits are high. Advertising is low. There are still 500 Redevelopment Handbooks and 700 Complete Guides left in the warehouse.

2 nd Year Student Representative	Katharine Otto
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She is working on choosing a new 1st year student rep and how to get students more involved in APA-NJ. She has also coordinated with APA.Metro.

Area Representative: Central	Maura McManimon Fennessy
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Maura will help with the fundraising effort for the conference. She is planning to coordinate a bus tour of the Sourlands in the fall.

Area Representative: Northeast	Michele Alonso
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She will be doing a Rahway event in September.

Area Representative: Northwest	Eric Snyder
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He is working on a walking tour event.

Area Representative: Southern Area	Andrew Levecchia
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He would like to do an event in coordination with Lou.

Adjourn; all in favor.

Next Meeting: Conference Call to discuss Budget - August 14, 2009, 2PM

*Respectfully Submitted,
Amy Sarrinikolaou
Secretary*